

Board Meeting - 3/14/06

- Previous Minutes , Motion was made, Second was made and passed to approve last meeting minutes.
- Finances - tax forms to be reviewed to determine MANGO's action
- Notebook with dates and forms for the various required tax exempt filings
 1. Tax Exempt - by Nov 1st with the Mo Secretary of State.
 2. Form 990 for IRS by ????
- Financial Report: \$22,042.59 in MANGO Checking and \$18,393.52 Two MANGO CD for a total of \$40, 436.11 as of March 14, 2006
- Use of monies for supporting track specific training courses which would yield a certificate of completion.

NACE for Kansas program at Barton Community College.
Metering and Measurement, Rectifiers, etc. Training supported programs.
MANGO needs to determine the participants' interest level for each topic.

Action :

Determine from the three topics, what might be the content and who could be the SME (Subject Matter Expert) or MANGO's primary contact for resource(s) on the topic.

NACE Track – Lisa Ulrich

Regulators/Measurement – Bill Burnett

OSHA – Gary Gibson

Provide a basic tract for each topic to use for a poll from operators to determine the interest levels.

- Motion, second, vote to pass to hire website designer. To use option 3 at a setup cost of \$1200. \$20/month for host, and \$35/hour for modifications. Contract will be used.
- Conference 2005 details

Discussed Mutual Insurance topic for Lake Meeting.

Discussed setting up Thermo Man for Friday morning to help keep people in attendance. Gary/Fred to look at the availability and the ok by the Hotel.

A 1162 Course was mentioned for a lake meeting topic.

Motion , Second, vote to pass to hire Bill Damp to speak about Safety. Paid \$500 last year, MANGO is willing to pay this amount. Probably will not need a hotel room.

Action:

Bill Burnett will set this up.

Rectifier School Offered at MANGO 2006 taught by Don Olson.

Action:

Need to send out a flier/class registration form telling of the Rectifier School being offered during the 2006 lake meeting with a requirement for those interested in attending the Rectifier Session to return flier/class registration form noting limited class size, first come first serve.

Keynote Scott Glaser - 1 hour session
Program mockup from Gary Gibson

Shirts are ready to go.

Golf on Monday and Tuesday.

19 tables sold - 78 total available.

Two vendor mailings came back from the mailing:
Travis Beran of Subsurface Solutions and one other need correct addresses

Action:

Gary Gibson has the one and Bill Burnett will get Travis Beran's address, new address to be sent to Fred Toomey

**General Meeting – 3/15/06
OPEN Discussion amongst Operators from 9:30 to 10:10**

General Meeting with Gas Safety Staff.

- Minutes from last meeting were mentioned.
- Treasures Report was given, a copy was handed out to attendees:
 - \$22,042.59 in MANGO Checking and \$18,393.52 Two MANGO CD for a total monies of \$40, 436.11 as of March 14, 2006
- Public Awareness Topic was discussed. Question was asked by operators; How would operators determine the effectiveness of their Public Awareness Program? Operators are needing guidance with the deadlines coming, June 20, 2006. Bob Leonberger addressed the question with this response; Measures may be tracking the # of incidents, dig-ins, ie to determine the number has decreased over a given time frame. Another example given was to perform polls to confirm the recipients (the public) understands what is being conveyed for public awareness. A comment was made that small operators may not have any incidents, dig-ins, one year and possibly have 2 the next, MANGO felt that this was not a fair way to measure their Public Awareness effectiveness. All agreed.
John Kottswitts explained how to obtain the new Regulation. He discussed the handouts pertaining to Operator Public Awareness. John, referenced a resource APGA – Goal, a new APGA safety-awareness effectiveness measurement program address new mandatory OPS regulations.
This was a handout but is also available on line.
- Distribution Integrity Management. Gary Gibson & Bob Leonberger discussed the status of distribution Integrity Management rule to be possibly completed summer of 2006.
- MANGO Welder Qualification Procedure. For the clarification of what the operator needs to have on hand to be in compliance was reviewed by Lisa Ulrich. following points were made:
 - Welder is qualified by MANGO approved Qualifier (CWI certification) using MANGO Weld procedure 1. Test Weld is a 12” butt & branch.
 - Providing the Welder passes the Test given by the |CWI, this qualification is good for 6months and
 - If within 6 months of this qualification date, the welder may extends their qualification by 6 more months by doing one of the two items
 - Weld a butt weld joint using MANGO procedure 1 & be tested by a MANGO

- approved CWI or
 - Have a production weld x-rayed by a MANGO approved CWI.

It was noted that when a welder extends their 12" butt & 12" branch qualification that it was suppose to be documented on a 1104 form but noted at the top of the form that this is " 6 Month Extension ". This has not been happening, therefore, there will be a box near the top of the form which can be checked if the form is being used for a 6 month extension.

The form does not allow for proper documentation for noting when the 6 month extension was obtained by x-ray. MANGO agrees that this needs to be added to the form and plans on taking care of this addition.

With the new Web Page coming, MANGO Welding will be updated and maintained easier.

- New MANGO Web Site. Plans for the new MANGO Web site were shared at the meeting. MANGO voted to hire an individual to redesign web page and manage as needed. Emailing the web site will be a new option for members/non members. Demo of what it may look like was shown as well. It was announced any information wanting to be placed on the Web site, will need to be given to Fred by April 15th. Any information after this date will be updated on a monthly basis.
- Gary Gibson talked about future conference topics. Potential NACE Tracks, Regulator/Measuring, OSHA, Rectifiers,,etc...A list was passed around the meeting room for operators to note topics they may be interested in seeing.
- Lake meeting reservation rate of \$95/ night will be extended before as well as after the conference date depending on the availability. Different activities are offered , night golf, movie, spa, , no mini golf, no bocce ball.
- Any one interested in running for Board member will need to let Bill Burnett or Jim Reiske know.
- Out Door exhibits will be available at the 2006 coference.
- Shirts will be given
- Keynote speaker for 2006 MANGO Conference is Scott Glaser

Break for Lunch

- Bob Leonberger talked about the letter sent out last year by the Gas Safety Staff, dated December 2, 2005. This letter requested comment on a list of Data requested by the Gas Safety Staff. MANGO had reviewed this list and gave comment back to the Gas Safety Staff. The Staff has now devised a form that is almost the same as the previous list with the exception of #10 & #11 item on the form. These items were discussed as to whether the operators would be able to provide this additional information. (# of leaks repaired during calendar year (By material other than excavation & other outside force damage), & (# of Leaks repaired during Calendar year (By cause). Gas Safety Staff will wait a few weeks for comments.
Action
MANGO plans to review the draft form & give comments. After necessary revisions are made, the form will be placed on the Web site.

New Business

- **Missouri Rule Making**
Missouri Rule Making Update was given by John Kottwitz and Bob Leonberger of the Gas Safety Staff. The Staff plans on adopting the Federal Rules as written for the State Regulations and will address possible changes as needed in the future. The Staff would open the invitation to discuss specific rule changes with members of MANGO at the Lake meeting. The plan to identify specific rules to discuss and provide detailed information of why the rules were change is preferred by the Staff and MANGO. Rational for the rule changes will be a great benefit for understanding the rule change.
A hand out was provided "The Unofficial Version" of Missouri Public Service Pipeline Safety Regulations, dated 4/30/2001.
- **Chapter 319**
One Call executive board met with investigators. They are looking for operators with good documentation including records, photos on people that have hit a facility. Prosecutors will go after those who are repeat offenders. Attorney General will address by contacting the offender by letter, telling them they are violating the law. They are hoping this will get the word out to repeat offenders.
- The Bird Flu letter appears to have been sent to MGE only. Gas Safety Staff will look into the need for response.
- Board member for the ballot was requested
- Meeting was adjourned.